

Course Descriptions

LTI 501 – Athletic Administration: Philosophy, Leadership, Organizations and Professional Programs

This flagship course of Leadership training serves as an overview for the Certified Athletic Administrator examination. Topics discussed include: NFHS, NIAAA, legal issues, communication, budgets, technology and leadership styles. The course also previews the NIAAA Certification Program and the Leadership Training Program. It is a prerequisite for all levels of certification. A student activity manual is included.

LTI 502 – Athletic Administration: Principles, Strategies and Methods

This course will take a basic approach to the fundamentals and methods of athletic administration and will alert and educate athletic administrators regarding potential problems and possible solutions in areas such as budgets, transportation, scheduling and parent/student/coach conflicts. The course will also touch upon sample athletic/activity program philosophies, department organizational charts, activity procedures/checklists, public relations, coaching applications/assessments and emergency plans. Course materials, as well as the manual “Athletic Administration: A Comprehensive Guide” are included.

FALL ATHLETIC/ACTIVITY ADMINISTRATORS WORKSHOP

Designed for New Athletic/Activity Administrators

September 11 & 12, 2016

DoubleTree Park Place (St. Louis Park) and
Minnesota State High School League Office

Co-Sponsored
by



This workshop is designed to help new Athletic/Activity Administrators. The program is set up to give information on the MnIAAA and NIAAA and their benefits, the Minnesota State High School League, its functions and how it helps the member schools. Sessions designed to help with the “Nuts and Bolts” of everyday operations and a session on the “Role of the Region in Student Activities”.

**** Bring your laptop, iPad or tablet ****

PROGRAM

Sunday, September 11, 2016 (DoubleTree Park Place) 9:00 a.m. - 9:00 p.m.
Monday, September 12, 2016 (MSHSL Office)..... 8:30 a.m. - 12:00 p.m.

General Theme: “Keeping the Culture”

SUNDAY

FIRST GENERAL SESSION..... TBD, DoubleTree
9:00 a.m. – 9:30 a.m. Registration & Welcome – *John Vraa, President of the MnIAAA*
9:30 a.m. – 1:30 p.m. LTI 501 – Athletic Administration: Philosophy,
Leadership, Organizations and Professional Programs
2:00 p.m. – 2:35 p.m. **“Other Duties as Assigned”**
John Vraa, President of the MnIAAA,
2:45 p.m. – 4:00 p.m. **“How the New AD Workshop Helped Me and What to Expect”**
Bill Quan, Athletic Administrator, Osseo H.S.
Laurie Bitter, Athletic Administrator, Lake of the Woods H.S.
Andy Ourada, Athletic Administrator, Redwood Valley H.S.
4:10 p.m. – 5:00 p.m. Using rSchoolToday and MSHSL Website – *MnIAAA Board*

SECOND GENERAL SESSION.....TBD, DoubleTree
5:45 p.m. – 8:00 p.m. Dinner and Invocation: *Charlie Campbell, 1st Vice President*
Program in Order:
Value of MnIAAA and NIAAA: *Mike Beck, Executive Secretary*
“Keeping the Culture” – *Charlie Campbell, 1st Vice President*
“You are the MnIAAA” – *Bob Grey, 2nd Vice President*
“What Works for Me” – *Tim Hermann, Past President*
“MnIAAA Mentorship Program” *Mike Cunningham, Elk River H.S.*
8:15 p.m. Idea Exchange

MONDAY

THIRD GENERAL SESSION - Minnesota State High School League Office, Board Room
8:00 a.m. – 8:30 a.m. Continental Breakfast
8:30 a.m. **“Role of the Region in Student Activities”** presented by
Pete Cheeley Region 5A Secretary
9:10 a.m. Welcome and Introduction of the MSHSL Staff
10:00 a.m. – 11:10 a.m. **“Why We Play”**
Jody Redman, Associate Director, MSHSL and Why We Play staff
11:15 a.m. Working Lunch and Conclude

TUESDAY, MARCH 28, 2017

(Rivers Edge Convention Center, St. Cloud, Minnesota)

9:00 a.m. – 1:00 p.m. LTI 502 – Athletic Administration: Principles, Strategies and
Methods

REGISTRATION

Online at mniaaa.org

**Click on the Fall New Athletic/Activity
Administrators Workshop**

New Athletic Administrators Workshop includes:
MnIAAA and NIAAA 2015-16 dues, LTI 501 and 502 classes, three meals and a social.
Total Cost..... \$300

LTI 501 only – 9:30 a.m. – 1:30 p.m..... \$125
LTI 502 only – 9:00 a.m. – 1:00 p.m (March 28, 2017) \$125

* See back page for course description

MnIAAA Tax Number: 41-1557667

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Lodging if needed:

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Ask for Minnesota State High School Athletic Administrators Group Rate